

Bell Street Chapel Board Meeting on Mar. 10, 2025

Present: Dennise Kowalczyk, Greg Greco, Ellen Smith, and Ellen Kellner

Minutes: February Minutes were corrected by Dennise and Greg. Ellen Smith moved to accept the corrected minutes. Greg Greco seconded the motion. Passed unanimously.

Action Items: Dennise sent a follow up to Ray to point out fire exits at the beginning of each service.

Action Item: Ellen S. will talk to Bridget about installing a new battery in the chair lift.

Action Item: Dennise will give Greg an introduction to Paul D. to consult on how to access Pay Pal account so that Greg can become the official BSC administrator for Pay Pal.

Greg still working on getting non-profit verification from UUA so that BSC is officially tax exempt in making purchases. More work needed to set up VENMO for both payable and receivable transactions.

Treasurer's Report: Income down and expenses up with high gas purchases for heat (\$1600 in Jan. and \$2200 in Feb.) **Action Item:** Dennise moved that Greg should contact the bank to close the Minister's Discretionary Fund. Motion passed. **Action Item:** Dennise will forward invoices with details to Greg and Helen. When Greg uses his BSC debit card, he will email Helen and BSC Office Gmail the date, amount, and purpose of the purchased item.

Action Item: Dennise will email the Board a suggested protocol for accounts receivable. Potential budget surplus at the end of the fiscal year might be used for 1) remodeling kitchen, 2) scholarship fund, 3) donation to a non-profit, to name a few possibilities. Ellen K. moved to approve the Treasurer's Report and Ellen S. seconded the motion. Passed unanimously.

Executive Session: Action Item: Dennise will talk to Jose about providing additional services (for the same amount of money) based on his contract.

OLD BUSINESS: Pledge Drive: Board designated folks to give testimonials promoting BSC for every Sunday through 4/27. 3/16 Ellen will speak on building community, 3/30 Bridget to speak, 4/6 Greg Greco, 4/13 and 4/20 presently unassigned, 4/27 Dennise will speak. **Action Item:** Ellen K. will contact Gen, John Kenny and Mindy Walls to see if two of them can speak on 4/13 and 4/20.

Urgent Building Issues: After discussing many items on Dennise's list, we chose the following six as most urgent: Mold remediation, Boiler room wall (would also require a new French drain to keep water out in future). Graffiti removal, Front doors, Back door, and Plexiglass removal. Seek funding from Trust for boiler room wall, graffiti removal and doors. Apply for Champlain grant?

NEW BUSINESS: Coffee Hour, Cider, and Offertory: Ellen to make coffee on 4/6. Greg will do offertory on 4/6. Cider and Offertory Assignments: 4/13 is Ellen S., 4/20 Ray unless Greg, Ellen K. or Ellen S. is able to do it, 4/27 Dennise. **Slate of candidates for the annual meeting:**

There will be one empty seat on the board. Stu Smith will find candidates to run for that position. Ellen K. has another year on her second (and last?) term, Ellen S., Greg G. and Bridget M. will be asked if they wish to run for another term. **Action Item:** Ellen S. will talk to Stu about finding a slate of candidates in time for the April meeting.

Potluck: Action Item: Ellen K. will announce on Mar. 16 that we need a minimum of 6 folks for the spring potluck to happen and they need to sign up by Mar.16.

Next Meeting: April 9 at 7 PM.

Adjournment: Ellen S. moved to adjourn and Greg G. seconded the motion. Meeting adjourned at 7:27 PM.