

FINAL Bell Street Chapel Board Meeting on Zoom Feb. 12, 2025

Present: Bridget Eileen Madden, Chair; Ellen Kellner; Greg Greco; Nancy Whit

Minutes: Greg moved to approve Jan. minutes, Bridget seconded. Motion passed.

Financial Update:

- Greg accidentally paid \$250 worth of bills from **Minister's Discretionary Fund** leaving a deficit. Bank fee waived. Replaced spendings.
 - **Action Item:** For March agenda, Board needs to discuss the continued existence of the **MDF**.
- Still not on VENMO. Need confirmation from state that we are a tax deductible entity.
 - **Action Item:** Greg will get necessary letter from Secretary of State.
 - **Action Item:** Nancy will look for previous letter and advise Greg.
- Ellen moved to approve Treasurer's Report, Bridget seconded, and Board voted to approve.

Old Business:

- Bridget tabled report on restoring function of chair lift.
- Nancy did get the small heater installed from F.G. Lees.
- Tabled action item on asking Ray to announce exits in the welcome.
- Greg, Nancy, and Dennise completed work on UUA certification with clear protocols for division of labor of needed tasks.

- **Action Item:** Move to March agenda the report on security codes.
- Bridget reported that TeeCees can remove graffiti for \$722 and still waiting for ServPro estimate.
 - **Action Item:** Bridget will check on performance reviews for both online. Will pick one at March meeting.
- Tabled update on parking lot rentals.
- Tabled legal documentation to ensure compliance with Fair Labor Law and Record-keeping.
- Tabled NTS: UUA Important Change to Exempt Salary Threshold.

New Business:

- Get quotes on cost of mold removal as soon as possible.
- Bridget moved to support the endorsement of DARE's Bail on 32 Campaign. Greg seconded, Board passed motion.
 - **Action Item:** Bridget to email Clara as the point person to inform DARE of our endorsement.
- Money counting and cider schedule for March.
 - Need someone for Mar. 2
 - Greg for Mar. 9
 - Ellen for Mar. 16
 - Need some one for Mar 23
 - Greg for Mar. 30.
 - Perhaps Dennise and Ellen S. could do the 2 dates we could not cover.
- Bridget is working on the purchase of wireless security cameras which could cost approximately \$350 for 8. We will need to decide who at BSC will have the apps on their phones to monitor security.

Nancy's Facilities Report:

- Legacy Contracting has not yet installed the accessible switch both outside and inside Bell St. to operate the door for someone in a wheelchair to be able to open the door to the vestibule. Eli Costa has informed me that the weather is preventing him from drilling the hole needed to install it.
- Bell Street passed the inspection by Hartford Steam Boiler. Instead of flushing the existing water tank as they suggested, we are looking into buying a new, much smaller hot water tank like the one in the accessible bathroom.
- Jose Lopes was sick and was not able to clean the chapel last Saturday.
- The elevator technicians came on January 24th and explained to me how to bring the elevator down to the Eddy Hall level if it gets stuck somewhere.
 - Dennise is printing out information to hang near the elevator explaining how to do this.
 - There are now several keys to the elevator maintenance room to enable someone to do this. Ray has one, I have one and there is one hanging on a string near the maintenance room door.
- I have checked with the elevator company about the warranty for the elevator. Parts are warrantied for two years and labor for one year.
- Dennise has requested that the following items be included in this report:
 - Bridget is researching how to get the chair lift running again.
 - Dennise and Nancy are working on the security code protocol for the door and the alarm. The current list of people and codes needs to be updated, and new codes assigned, especially to the day care providers.
 - Briget is looking into security camera options.

- Colonel Joe Palmer (a handyman recommended by Gayle Rodgers) has added latches on the Bell St. entrance doors to make them more secure.
- He also secured the loose railing from the mezzanine to Eddy Hall.

Pledge Drive:

- [Bridget created an document for the 2025 Pledge Drive](#), listing out things outlined in the email sent by Dennise.
- Board reviewed the email and assigned tasks and timeline for Pledge Drive in March.
- April To Do's for the Pledge Drive will be reviewed and assigned at the April Board Meeting.

8:02 Ellen moved to adjourn. Greg seconded. Meeting adjourned.